

## **SQL DATABASE ADMINISTRATOR POSITION JOB DESCRIPTION**

### **RESPONSIBILITIES:**

Desire a highly competent and highly motivated MS Sequel Query Language (SQL) Database Administrator (DBA) who would be responsible for daily SQL database operations, testing, and development for the e-learning Enterprise. Requires owning, tracking and resolving database related incidents and requests, fulfilling requests and resolving incidents within Service Level Agreements (SLAs), reviewing service related reports (e.g: database backups, maintenance, monitoring) on a daily basis to ensure service related issues are identified and resolved within established SLAs, responding to database related alerts and escalations and working with database engineering to come up with strategic solutions to recurring problems. This MS SQL Server DBA role requires a service oriented mentality, high sense of ownership of the problems and requests assigned, focusing on managing and resolving issues in alignment with the SLAs, establishing and maintaining communication with technology customers to keep them updated with status of their requests, initiating and performing changes on production systems and proactively escalating any issues that cannot be resolved within the established timeframes.

### **QUALIFICATIONS**

**REQUIRED EDUCATION/SKILLS:** Bachelor's Degree in Computer Science or related discipline; master's degree preferred. Experience with Database Administration for MS SQL Server. Experience in troubleshooting and resolving database problems. Experience in Performance Tuning and Optimization (PTO), using native monitoring and troubleshooting tools. Experience with backups, restores and recovery models. Knowledge of High Availability (HA) and Disaster Recovery (DR) options for MS SQL Server. Experience in implementing operational automation using scripts. Knowledge of indexes, index management, and statistics. Experience working with Windows server, including Active Directory and proper disk configurations.

**DESIRED SKILLS:** Certification is a plus in MCTS, MCITP, MVP. Involvement with the MSSQL Server Community; membership in PASS, active in forums or newsgroups.

Security Clearance Required: Secret